

Automatic Bank Debiting Service Form

I authorize Washington Township Water to instruct my bank/savings institution to make my water payments from the account listed below. I understand that if at any time I decide to discontinue this payment service, I will notify Washington Township Water in writing 15 days before discontinuation will occur.

Name _____ Address _____

City _____ State _____ Zip Code _____

Water Account Number _____ Check One

Name of Your Bank _____ Checking Savings

Routing Number _____ Account Number _____

- ⇒ I will continue to receive monthly bills. If I dispute the amount , I will have until the transfer date to contact your office
- ⇒ The deduction will be made from my account each month, approximately 17 days after the billing date.
- ⇒ This authorization will remain in effect until revoked by me in writing or Washington Township Water
- ⇒ There is no additional fee for this payment option. However, there will be a handling fee charged to my account for each payment that cannot be processed due to insufficient funds.
- ⇒ I will notify Washington Township Water promptly if I change banks or if my bank account number is changed .
- ⇒ **I MAKE AUTHORIZATION SUBJECT TO THE ABOVE TERMS AND CONDITIONS.**

Signature _____ Date ____/____/____

Please attach Your Voided Check to this Authorization (over the below example)

Sample Check

The sample check is from Walter Walnut, Marie Walnut, 1234 Main St, Bloomington, IN 47401. It is payable to the order of _____ for \$ _____. The bank is ANYPLACE BANK, Bloomington, IN 47401. The routing number is 250250025 and the account number is 202020. A note indicates that the check number 1234 should not be included. The check number 1234 is written in the top right corner. The routing number and account number are circled and labeled. A large 'SAMPLE' watermark is visible across the center.